



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
NOVEMBER 21, 2023

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing. None.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the November 7, 2023 MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 9, 2023 MINUTES and the November 13, 2023 AGENDA of the Albany County Fair Board.
- 7c. Minutes of the Sherman Hills Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 10, 2023 MINUTES of the Sherman Hills Road Improvement and Service District.
- 7d. Minutes of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 20, 2023 MINUTES of the Albany County Fire District #1
- 7e. Minutes and By-Laws of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 7, 2023, MINUTES and the August 2023 BY-LAWS of the Rainbow Valley Special Road District.
- 7f. Minutes of the Paddocks Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 28, 2023 MINUTES of the Paddocks Improvement District.
- 7g. Minutes and Agenda of the Albany County Historic Preservation Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 9, 2023 MINUTES and the November 13, 2023 AGENDA of the Albany County Historic Preservation Board.
- 7h. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7i. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 MONTHLY STATEMENT from Kayla White, County Clerk.
- 7j. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7k. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

- 7l. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 DETENTION CENTER MONTHLY REPORT as submitted by Lieutenant Nicole Trampe.
- 7m. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7n. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: County News; Rob Fisher; Foot Notes; Hub International Mountain States Limited; Laramie Chamber Business Alliance (4); University of Wyoming Extension; Wyoming Game and Fish Department; Stormwater Solutions; Black Hills Energy; Market Moves Infrastructure; David Gertsch (2); Laramie Soup Kitchen; Pete Gosar; Shawn Sommerfeld (2) and Jennifer Curran.

REGULAR AGENDA

8. **DISCUSS**, County wide Community Task Force on Human Trafficking. (Justin Scott)
9. **REQUEST** financial support for Laramie High School 2024 Project Graduation in the amount of \$1,000.00. (Nicole Wade and Ashley McKinney Co-Chairs, Project Graduation Fund-Raising Committee)
10. Present for **APPROVAL**, Resolution 2023-020, Resolution in support of Wyoming Game and Fish Commission's Acquisition of a 2,660 Acre Property Located in Portions of T26N., R.75W., and T.27.R.75W., of the 6th P.M., Albany County, Wyoming. (Roy Weber, Lands Branch Chief)
11. Present for **APPROVAL**, Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and Albany County Board of Commissioners in the amount of \$1,000,000.00 for Pilot Hill Trailhead Project. (Bailey Quick, Grants Manager and Sarah Brown Mathews, Pilot Hill)
12. Present for **CONSIDERATION**, Directive to publish Amendments to the Albany County Zoning Resolution pertaining to the Aquifer Protection Overlay Zone and **SCHEDULE** a public hearing for January 16, 2024. (David Gertsch, Planning Director)
13. Present for **CONSIDERATION**, Directive to publish Amendments to the Albany County Zoning Resolution pertaining to accessory dwellings and **SCHEDULE** a public hearing for January 16, 2024. (David Gertsch, Planning Director)
14. Present for **CONSIDERATION**, Directive to publish Amendments to the Albany County Platting and Subdivision Resolution and **SCHEDULE** a public hearing for January 16, 2024. (Joe Wilmes, Associate Planner)
15. Present for **APPROVAL**, Downtown Clinic's ARPA budget change request. (Bailey Quick, Grants Manager)
16. Present for **APPROVAL**, Energy Retrofit Grant Contract between the Wyoming Energy Authority and Albany County, Wyoming in the amount of \$50,000.00 from the effective date through September 2024 for energy conservation measures identified in the WyLite Energy Engineering Study at the Detention Center. (Bailey Quick, Grants Manager and Aaron Appelhans, Sheriff)
17. Present for **APPROVAL**, Letter of Support to the Wyoming Children's Trust Fund for the Family Resource Center Collective Program for Greater Wyoming Big Brothers Big Sisters. (Bailey Quick, Grants Manager)
18. **AWARD** the Bid and **APPROVE** the Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Education Health Center of Wyoming, Albany County Community Health Clinic for Psychiatric Nurse Practitioner Services for Program Participants. (Heather Carter, ACCSTP Director and Jennifer Curran, Deputy County Attorney).
19. Present for **APPROVAL**, Subscription between Albany County and KnowBe4 for security awareness training for a 3-year term in the amount of \$7,493.60. (Adam Wales, IT Director)
20. Present for **APPROVAL**, Application for Catering permit for Altitude Chophouse & Brewery for the High Point CPA Holiday Party, located at the BlackFox on Welsh, 1000 Welsh Lane, Laramie, WY on December 7, 2023, from 6:00 p.m. to 8:00 p.m. (Kayla White, County Clerk)
21. **ACCEPT** the resignation of Shirley Keil from the Albany County Weed and Pest Board (Area 2) and **DIRECT** the Clerk to advertise. (Commissioners)

22. Make **APPOINTMENT** to the Albany County Commissioners Scholarship Committee. (Commissioners)
23. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
24. **GO INTO** Executive Session. (Commissioners)
25. **RETURN** to Regular Session. (Commissioners)
26. **ACTION**, if needed, regarding Executive Session. (Commissioners)
27. **APPROVE** Payroll and Vouchers for November 2023. (Commissioners)
28. **ADJOURN**.