



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 ·
LARAMIE, WYOMING 82070
(307) 721-2541 · FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105

NOVEMBER 7, 2023

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the October 17, 2023 MINUTES of the Regular Meeting of the Board.
- 7b. Agenda of the Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 26, 2023 SPECIAL MEETING AGENDA of the Planning and Zoning Commission.
- 7c. Agenda of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 18, 2023 AGENDA of the Albany County Fire District #1.
- 7d. Minutes, Agenda, Reissued Financial Statement Audit and Final Audit of the Laramie Regional Airport Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 20, 2023 MINUTES; October 18, 2023 AGENDA, June 30, 2021 REISSUED FINANCIAL STATEMENT AUDIT and the FINAL AUDIT ending June 30, 2022 of the Laramie Regional Airport Board.
- 7e. Minutes and Tentative Agenda of the Centennial Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 25, 2023 MINUTES and the October 23, 2023 TENTATIVE AGENDA of the Centennial Water and Sewer District.
- 7f. Minutes, Agenda and Treasurers Report of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 20, 2023 MINUTES; October 24, 2023 AGENDA and TREASURERS REPORT as of September 25, 2023 of the Laramie Rivers Conservation District.
- 7g. Albany County Sheriff's Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2023 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7h. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7i. Albany County Public Health Monthly Statements.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 and September 2023 MONTHLY STATEMENTS from Kim Maturi, Public Health Nurse Manager.
- 7j. Albany County Clerk of District Court Monthly Statement, Fines and Forfeitures.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 MONTHLY STATEMENT, FINES AND FORFEITURES from Stacy Lam, Clerk of District Court.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

- 7k. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2023 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 7l. \$6,000.00 Bond for Jessica Perry, Treasurer, Albany County Public Library Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$6,000.00 BOND for Jessica Perry, Treasurer, Albany County Public Library Board.
- 7m. \$10,000.00 Continuation Certificate of Original Bond for Brett Wadsworth, Treasurer, Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$10,000.00 CONTINUATION CERTIFICATE OF ORIGINAL BOND for Brett Wadsworth, Treasurer, Albany County Fire District #1.
- 7n. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7o. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for October 2023.
- 7p. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1674-28-2-03-003.00	Four J Land LLC	c/o Mr. Cody Liggett	ZC-096-23	14	Cannonball Road	Accessory Building-1 st Structure	RR
05-2071-15-3-00-002.00	Smith	Gary & Teri	ZC-097-23	1331	Sybillie Road	Accessory Building	AG
05-1574-15-2-01-002.00	Candler	Robert Z & Christine D	ZC-098-23	42	Pioneer Road	Accessory Building-1 st Structure	AG
05-1577-17-1-00-044.00	Westbrook	Rick & Riki	ZC-099-23	322	WY HWY 11	Modular	AG
05-1578-12-3-00-003.00	Anthony	Tom & Shellie	ZC-100-23	158	Dinwiddie Road	Accessory Building	AG
05-1774-23-2-00-050.00	Thomason	Kristen R.	ZC-101-23		No Address Assigned	Accessory Building-1 st Structure	AG
05-1573-22-1-99-002.00	Jairell	Jim & Vicki	ZC-102-23	7	Satanka Road	Accessory Building-1 st Structure	RR
05-1574-21-4-05-002.00	Osborne Concrete & Construction Inc	c/o Mr. James Osborne	ZC-103-23	7	Cottontail Road	Principal Structure	UR

- 7q. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Pete Gosar (6); Ed Miller (2); Wyoming County Commissioners Association (5); Cybersecurity Risk and Resilience (2); Kate Allred; Medicine Bow Routt National Forest and Thunder Basin National Grasslands; Department of Energy; Aaron Appelhaus; Laramie Chamber Business Alliance (4); Market Moves Infrastructure (3); Sue Ibarra (3); Anna Cramer, United Way; NextGov FWC; Pat Gabriel; Janine Jordan; Stormwater Solutions (2); Kathryn McIrvin; City of Laramie; Taylor Haley; GMP Consultants; Lorraine Saulino-Klein; County News; HUB International Mountain States Limited; Al Simpson; Carson Aanenson and Walden Gas Utilities.

REGULAR AGENDA

8. Present for **APPROVAL**, 2023 Wellness Contract between Albany County and Wyoming Health Fairs. (Aneesa McDonald, HR Director)
9. Present for **APPROVAL**, Approach License for Blattner Energy, on County Rd 557, Cooper Cove, Laramie, WY Section 20, Township 19 North, Range 77 West. (Rob Fisher, Road & Bridge Superintendent)
10. Present for **APPROVAL**, Utility License for Wheatland Rural Electric Association on County Road #61 Fetterman Road, Laramie, Wyoming. (Rob Fisher, Road & Bridge Superintendent)
11. Present for **APPROVAL**, Amendment to the Lease Agreement between Hamaker Excavation Inc. and Albany County for extending term of Lease of Windmill Pit for five (5) years. (Rob Fisher, Road & Bridge Superintendent)
12. Present for **APPROVAL**, Repeal of the April 20, 2010 Rules of Practice and Procedures for Appeal before the County Board of Equalization Involving Taxation Matters. (Chelsie Mathews, County Assessor)
13. Present for **APPROVAL**, Tax Roll Correction for Elevated Structural Decks Inc. in the amount of \$3,185.25 for paid property taxes from 2015-2022. (Chelsie Mathews, County Assessor)
14. Present for **APPROVAL**, template and report form for 1% Community Partner funding between Albany County and Community Partners. (Bailey Quick, Grants Manager)

15. Present for **APPROVAL**, Agreement between Albany County Board of Commissioners, and the City of Laramie for the commitment to the International Town Gown Association Certificate Program 1 and Strategic Planning Sessions. (Bailey Quick, Grants Manager)
16. Present for **APPROVAL**, Agreement between Albany County Board of Commissioners, and the University of Wyoming, for the commitment to the International Town Gown Association Certificate Program 1 and Strategic Planning Sessions. (Bailey Quick, Grants Manager)
17. Present for **APPROVAL**, Agreement between Albany County Board of Commissioners, and WyoTech for the commitment to the International Town Gown Association Certificate Program 1 and Strategic Planning Sessions. (Bailey Quick, Grants Manager)
18. Present for **APPROVAL**, Agreement between Albany County Board of Commissioners, and the Laramie County Community College-Albany County Campus for the commitment to the International Town Gown Association Certificate Program 1 and Strategic Planning Sessions. (Bailey Quick, Grants Manager)
19. Present for **APPROVAL**, Notice of Default for Nonprofit Recipients of ARPA Funding. (Bailey Quick, Grants Manager)
20. Present for **APPROVAL**, Notice of Non-Compliance for Nonprofit Recipients of ARPA Funding. (Bailey Quick, Grants Manager)
21. Present for **APPROVAL**, Invitation to Bid for Purchase and Delivery of one (1) new mid-sized, 4 door, 4-wheel drive Sport Utility Vehicle and **DIRECT** the Clerk to advertise. (Aaron Appelhans, Sheriff)
22. Present for **APPROVAL**, Request for Proposal for Mental Health Treatment Providers to Provide Mental Health Support in Individual and/or Group Therapy for participants in the Albany County Sheriff's Office Critical Incident Mental Health Support Program and **DIRECT** the Clerk to advertise. (Aaron Appelhans, Sheriff)
23. Present for **APPROVAL**, Proposal #10092023P1V1 between Albany County and ArcaSearch for the Commissioner Minutes Addition to the Existing Research Site in the amount of \$494.00. (Kayla White, County Clerk)
24. Present for **APPROVAL**, Proposal #06052023P1V3 between Albany County and ArcaSearch for the Preservation of Historical Documents an Addition to the Existing Albany County Searchable Archive in the amount of \$86,298.00. (Kayla White, County Clerk)
25. Present for **APPROVAL**, Quote from CDW-G for the purchase of computer workstations in an amount not to exceed \$24,999.68. (Adam Wales, IT Director)
26. **AWARD**, Bid for the Removal and Replacement of roofs at 525 E Grand Avenue and 501 Ivinson Street. (Jake Schneider, County Engineer; Jennifer Curran, Deputy County Attorney and Anthony Brown, Maintenance Superintendent)
27. Present for **APPROVAL**, payment of Wyoming County Commissioners Association required June 23, 2023 special assessment to all Counties for resolution of WCCA's outstanding building loan obligations of which Albany County assessment is \$23, 670.00. (Jennifer Curran, Deputy County Attorney)
28. Present for **CONSIDERATION**, an Amended Plat for Lot 1 Sherman Mountain Estates. (Jorey Unverzagt, GIS Analyst)
29. Present for **CONSIDERATION**, a request from Hamaker Excavation for an exemption from the Large Tract Subdivision Process, situated in Section 34, Township 17 North, Range 73 West of the 6th P.M. (Jorey Unverzagt, GIS Analyst)
30. Present for **CONSIDERATION**, a request from the Johnson 99 Ranch for an exemption from the Large Tract Subdivision Process, situated in Section 27, Township 16 North, Range 74 West. (Jorey Unverzagt, GIS Analyst)
31. Present for **APPROVAL**, Resolution 2023-019, A Resolution Appointing Directors to the South Knoll Road Improvement District until the Next Election. (Kayla White, County Clerk)
32. **ACKNOWLEDGE** receipt of Warrant Number 4473573 for \$1,385.00 and **SIGN** the Wyoming Department of Transportation Closing Statement Acquisition for Project: N232067 on 3rd Street between Curtis St. and Boswell St. (Commissioners)
33. Present for **APPROVAL**, mold remediation contract for County's building located at 1002 S 3rd Street. (Jennifer Curran, Deputy County Attorney)
34. **DISCUSSION**, regarding the status of the remediation and displaced Public Defenders Office. (Jennifer Curran, Deputy County Attorney)
33. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)

34. **GO INTO** Executive Session. (Commissioners)
35. **RETURN** to Regular Session. (Commissioners)
36. **ACTION**, if needed, regarding Executive Session. (Commissioners)
37. **APPROVE** Vouchers for October 2023. (Commissioners)
38. **ADJOURN**.