



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
OCTOBER 17, 2023

WORK SESSION: 5:00 p.m.

Discussion regarding Albany County Transportation Authority (ACTA)

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing. None.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Special and Regular Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the September 29, 2023 Special Meeting and the October 3, 2023 Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Historic Preservation Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 11, 2023 MINUTES and the October 9, 2023 AGENDA of the Albany County Historic Preservation Board.
- 7c. Minutes of the Pope Springs Road Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 30, 2023 and July 19, 2023 MINUTES of the Pope Springs Road Improvement District.
- 7d. Minutes of the Sherman Hills Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 12, 2023 MINUTES of the Sherman Hills Road Improvement and Service District.
- 7e. Minutes and Agenda of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 11, 2023 MINUTES and the October 9, 2023 AGENDA of the Albany County Fair Board.
- 7f. Reconciliation Detail Report for the Wold Improvement & Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending September 30, 2023 for the Wold Improvement & Service District.
- 7g. Minutes and Agenda of the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 18, 2023, MINUTES and the October 16, 2023 AGENDA of the Albany County Tourism Board.
- 7h. Minutes and Agenda of the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 9, 2023 and September 13, 2023 MINUTES and the October 11, 2023 AGENDA of the Nine Mile Water and Sewer District.
- 7i. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7j. Albany County Clerk of District Court Monthly Statement.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

- Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7k. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 7l. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7m. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 MONTHLY STATEMENT from Kayla White, County Clerk.
- 7n. \$5,000.00 Bond for Charles Ksir, Treasurer, Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$5,000.00 BOND for Charles Ksir, Treasurer, Rainbow Valley Special Road District.
- 7o. \$20,000.00 Bond for Jody Gallegos, Treasurer, Town of Rock River.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$6,000.00 BOND for Jody Gallegos, Treasurer, Town of Rock River.
- 7p. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7q. Albany County General Fund Expenditure Reports.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2023 GENERAL FUND EXPENDITURE REPORTS as submitted by the Albany County Clerk's Office
- 7r. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7s. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Medicine Bow Rott National Forests and Thunder Basin National Grasslands; State of Wyoming Board of Equalization; Wyoming ArtsScapes; Black Hills Energy; Laramie Chamber Business Alliance; Pete Gosar (3); County News; E Book; GoGov; Stormwater Solutions; Sue Ibarra (2); Water World; Wyoming Road Work Guide; Wyoming Department of Transportation (2); Wyoming County Commissioners Association (2); Laramie Chamber Business Alliance (2) and Randy Te.

REGULAR AGENDA

8. Present for **APPROVAL**, Approach License for Titan Construction, on County Rd 61, Fetterman Rd, NW 1/4 of Section 25, Township 23 North, Range 75 West. (Rob Fisher, Road and Bridge Superintendent)
9. **AWARD**, bid for the 140-15 AWD Motor Grader. (Rob Fisher, Road and Bridge Superintendent)
10. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program's Youth Empowerment Program and Bennett Law Group, P.C. for attorney services to participants in an amount not to exceed \$3,000.00 annually. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
11. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program's Support and Integration Program and Bennett Law Group, P.C. for Attorney Services to participants in an amount not to exceed \$3,000.00 annually. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
12. Present for **APPROVAL**, First Amendment to Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Foundations Counseling & Consulting of Wyoming LLC to provide substance abuse treatment in Individual and Group Therapy for Integrated Juvenile Treatment Program (IJTP) and Support and Integration Program (SIP) Participants for the purpose of extending the contract from July 1, 2023 through June 30, 2024. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
13. Present for **APPROVAL**, First Amendment to Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Foundations Counseling & Consulting of Wyoming LLC to provide substance abuse treatment in Individual and Group Therapy for Youth Empowerment

- Program Participants for the purpose for extending the contract from October 1, 2023, through September 30, 2024. (Heather Carter ACCSTP Program Director and Bailey Quick, Grants Manager)
14. Present for **APPROVAL**, First Amendment to Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Foundations Counseling & Consulting of Wyoming LLC, treatment services for participants for the purpose of extending the contract from July 1, 2023, through June 30, 2025. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
 15. Present for **APPROVAL**, Memorandum of Understanding between the Board of Commissioners of Albany County, Wyoming and the Wyoming Supreme Court for judicial services provided to participants with the Integrated Juvenile Treatment Program from July 1, 2023 through June 30, 2024. The County would be refunded for services at a rate of \$916.66, or not more than \$11,000.00 through the term. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
 16. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Integrated Juvenile Treatment Program and Greater Wyoming Big Brothers Big Sisters for participant support services in an amount not to exceed \$5,000.00 annually from August 1, 2023 through September 30, 2024. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
 17. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Integrated Juvenile Treatment Program and Cathedral Home for Children for participant support services in an amount not to exceed \$5,000.00 annually from August 1, 2023 through September 30, 2024. (Heather Carter, ACCSTP Program Director and Bailey Quick, Grants Manager)
 18. Present for **CONCURRENCE**, City Council Resolution 2023-74, Albany County Board of Commissioners Resolution 2023-018 Resolution Appointing One Member (Malea Brown) to the Laramie Regional Airport Joint Powers Board. (Commissioners)
 19. Present for **APPROVAL**, Letter to Nancy Bartholomew, Laramie City Clerk to allow Albany Lodge to apply for a Catering Permit for Alpha Phi-Red Dress Gala at the Gateway Event Center, 222 S 22nd Street on October 21, 2023, from 5:30 p.m. to 10:00 p.m. (Kayla White, County Clerk)
 20. Present for **APPROVAL**, Vehicle Purchase and Trade-In Agreement between Board of Commissioners of the County of Albany, Wyoming and Fremont Chevrolet GMC for the purchase and delivery of two (2) new mid-sized, 4 door, All Wheel Drive Sport Utility Vehicles in the amount of \$73,720.00 and **AUTHORIZE** the Chair to sign the contract. (Kayla White, County Clerk)
 21. Present for **APPROVAL**, Contract between the Wyoming Department of Health, Public Health Division and Albany County for the FF24 Community Services Block Grant (CSBG) funds in an amount not to exceed \$193,500.00 through November 15, 2024 and **DIRECT** the Vice Chairperson to sign. (Bailey Quick, Grants Manager)
 22. Present for **APPROVAL**, Community Services Block Grant (CSBG) Albany County Federal Fiscal Year (FFY) 2024 Sub-Recipient Agreement for Contract CFDA #93.569, for the following agencies: Laramie Interfaith in the amount of \$52,000.00; SAFE Project in the amount of \$25,000.00; Laramie Reproductive Health in the amount of \$28,000.00; Downtown Clinic in the amount of \$56,000.00; Family Promise of Albany County in the amount of \$18,000.00 and **DIRECT** the Vice-Chairperson to sign. (Bailey Quick, Grants Manager)
 23. Present for **APPROVAL**, Grant Application to Wyoming State Historic Preservation Office for the Certified Local Government Grant for the purpose of the Albany County Historic Preservation Board to host the Preserve Wyoming Conference in June 2024. (Karen Bard, Albany County Historic Preservation Board and Bailey Quick, Grants Manager)
 24. Present for **APPROVAL**, Grant Application to Wyoming State Historic Preservation Office for the Certified Local Government Grant for the purpose of the Albany County Historic Preservation Board to attend the 2024 NAPC Forum. (Karen Bard, Albany County Historic Preservation Board and Bailey Quick, Grants Manager)

25. Present for **APPROVAL**, Grant Application to Wyoming State Historic Preservation Office for the Certified Local Government Grant for the purpose of the Albany Historic Preservation Board to research the West Side Neighborhood for the purpose of completing a National Register of Historic Places District Nomination. (Karen Bard, Albany County Historic Preservation Board and Bailey Quick, Grants Manager)
26. Present for **APPROVAL**, Grant Application to Wyoming State Historic Preservation Office for the Certified Local Government Grant for the purpose of the Albany County Historic Preservation Board and the City of Laramie to complete documentation, formal evaluation, a National Register of Historic Places nomination, and a historic preservation plan for the Heart Ranch. (Karen Bard, Albany County Historic Preservation Board and Bailey Quick, Grants Manager)
27. Present for **APPROVAL**, the Grant Agreement between the Wyoming Office of Homeland Security and the County of Albany to be utilized for the Emergency Management Preparedness Grant (CFDA #97.042) for the purpose to provide federal funds to assist state, local, territorial and tribal governments in preparing for all hazards in the amount of \$104,083.00 from October 1, 2023 through September 30, 2024. (Bailey Quick, Grants Manager)
28. Present for **APPROVAL**, Application for Catering permit for Ya Sou Inc DBA 3rd Street Bar for the University of Wyoming, Research & Economic Development Retreat, located at the BlackFox on Welsh, 1000 Welsh Lane, Laramie, WY on October 23, 2023, from 5:30 p.m. to 9:00 p.m. (Kayla White, County Clerk)
29. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
30. **GO INTO** Executive Session. (Commissioners)
31. **RETURN** to Regular Session. (Commissioners)
32. **ACTION**, if needed, regarding Executive Session. (Commissioners)
33. **APPROVE** Payroll and Vouchers for October 2023. (Commissioners)
34. **ADJOURN**.