



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 ·
LARAMIE, WYOMING 82070
(307) 721-2541 · FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
OCTOBER 3, 2023

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Palm Conditional Use Application CU-01-23
Logan Zoning District Amendment Application ZDA-03-23
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the September 19, 2023 MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Laramie Regional Airport Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 16, 2023 MINUTES and the September 20, 2023 AGENDA of the Laramie Regional Airport Board
- 7c. Minutes, Agenda and Treasurers Report of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 23, 2023 MINUTES; September 20, 2023 AGENDA and TREASURERS REPORT as of August 25, 2023 of the Laramie Rivers Conservation District.
- 7d. Minutes of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 16, 2023 MINUTES of the Albany County Fire District #1
- 7e. Reconciliation Detail Report for the Wold Improvement & Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending August 31, 2023 for the Wold Improvement & Service District.
- 7f. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for September 2023.
- 7g. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7h. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Bailey Quick (2); Cybersecurity Risk and Resilience (2); Daryl Rundberg (2); Trey Sherwood; Laramie Chamber Business Alliance (3); Stormwater Solutions (2); Wyoming Department of Transportation (2); Market Moves Energy; Cathedral Home; Pete Gosar (2); Albany County Conservancy; David Gertsch (2); Jake Schneider; Sue Ibarra (3); Marc Brown; Terri Jones; Market Moves Infrastructure; Britney Schopf; HUB International Mountain States Limited; Roads & Bridges and Wyoming Department of Revenue.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

REGULAR AGENDA

8. **PROCLAIM** the week of October 1, 2023 through October 7, 2023, as National 4-H Week. (Amanda Dougherty, University Extension Educator, 4-H/Youth)
9. Present for **DISCUSSION**, concern of having no medical director in Albany County for the Volunteer Emergency Medical Services. (Jerry Hamann)
10. Present for **APPROVAL**, the Wyoming Department of Transportation Official Receipt. (Commissioners)
11. Present for **APPROVAL**, Memorandum of Understanding between the Wyoming Department of Transportation and Albany County, Wyoming regarding the conveyance of the property to Wyoming Department of Transportation as follows: Parcel 42 - Lot 11, Block 295 Sherrod's Addition to Laramie City, situated in Government Lot 8, Section 4, Township 15 North, Range 73 West of the 6th P.M. Albany County, WY. (Commissioners)
12. Present for **APPROVAL**, Warranty Deed regarding Parcel 42 - Lot 1, Block 295 Sherrod's Addition to Laramie City, situated in Government Lot 8, Section 4, Township 15 North, Range 73 West of the 6 P.M. Albany County, WY. This hereby conveys and warrants the property to the Transportation Commission of Wyoming. (Commissioners)
13. Present for **APPROVAL**, Resolution 2023-017, Resolution Approving 307 Horse Racing Inc. to conduct Parimutuel Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events at 867 N 3rd Street, Laramie, Wyoming. (Jennifer Curran, Deputy County Attorney)
14. **APPROVE** and **AUTHORIZE** the County Treasurer to refund Michael Garey in the amount of \$917.32 for paid 2023 taxes per taxed for incorrect square footage. (Chelsie Mathews, County Assessor)
15. Present for **APPROVAL**, Termination Letter to Ken Garff - Cheyenne for the Purchase and Delivery of two (2) midsized, four door, All Wheel Drive Sport Utility Vehicle with trade in. (Kayla White, County Clerk)
16. Take from the **TABLE**, Appointment of a Commissioner Liaison to the Environmental Stewardship Committee. (Commissioners)
17. **APPOINT** a Commissioner Liaison to the Environmental Stewardship Committee with the City of Laramie. (Commissioners)
18. **AWARD** the Bid and Present for **APPROVAL**, Vehicle Purchase Agreement between Board of Commissioners of the County of Albany, Wyoming and Fremont Chevrolet, GMC for the purchase and delivery of two (2) full size, 4 door, 4-Wheel Drive or all-wheel SUV with upgraded suspension and pursuit or police package specifications in the amount of \$104,394.00. (Aaron Appelhans, Sheriff)
19. Present for **CONSIDERATION**, the Palm Conditional Use Application (CU-01-23). (Joe Wilmes, Associate Planner)
20. Present for **CONSIDERATION**, the Logan Zoning District Amendment Application (ZDA-03-23). (Joe Wilmes, Associate Planner)
21. Present for **APPROVAL**, Request for Proposal for Nurse Practitioner Services for Participants of the Albany County Court Supervised Treatment Program and **DIRECT** the Clerk to advertise. (Heather Carter, Drug Court Coordinator and Bailey Quick, Grants Manager)
22. Present for **APPROVAL**, Application to US Department of Justice for the OJJDP FY2023 Building Local Continuum of Care to Support Youth Success grant to planning efforts for Juvenile Justice System in Albany County. (Kurt Britzius, County Attorney and Bailey Quick, Grants Manager)
23. Present for **APPROVAL**, Letter of Support to US Department of Justice for the OJJDP FY2023 Building Local Continuum of Care to Support Youth Success grant to planning efforts for Juvenile Justice System in Albany County. (Kurt Britzius, County Attorney and Bailey Quick, Grants Manager)
24. Present for **APPROVAL**, Agreement between Albany County Fire District #1 and Albany County Board of Commissioners for the purpose of providing grant services from the Albany County Grants Office. (Bailey Quick, Grants Manger and Luke Hawkins, Albany County Fire District #1)
25. Present for **APPROVAL**, Letter of Support to Wyoming Business Council for the Community Facility Rehabilitation Grant Program for the City of Laramie's Laramie Plains Civic Center Rehabilitation Project. (Bailey Quick, Grants Manager)

26. Present for **APPROVAL**, Agreement between the Board of Commissioners of the County of Albany and Greater Wyoming Big Brothers Big Sisters for assistance with Tobacco Reduction and Cessation Services for Youth in Albany County in an amount not to exceed \$2,200.00 through May 31, 2024. (Andrew Tarrell, Prevention Specialist and Bailey Quick, Grants Manager)
27. Present for **APPROVAL**, a new full-time, benefited custodial position under the Maintenance Supervisor and **DISCUSS** funding for this position. (Aneesa McDonald, HR Director and Anthony Brown, Maintenance Supervisor)
28. Present for **APPROVAL**, a new full-time, benefited position in the Road and Bridge Department and **DISCUSS** funding for this position. (Aneesa McDonald, HR Director and Rob Fisher, Road and Bridge Supervisor)
29. Present for **DISCUSSION**, updating office hours for Albany County Public Health to Monday thru Thursday, 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. and changing Fridays from 8:00 a.m. to 12:00 p.m. or by appointment only and tracking Friday afternoon calls. (Kim Maturi, Public Health Nurse Manager)
30. Present for **APPROVAL**, closure of Albany County Public Health on October 6, 2023 for the purpose of prep/planning for mobile clinics and vaccine inventory and October 13, 2023 for the AAR for flu pod and staff training/teambuilding and work on billing. (Kim Maturi, Public Health Nurse Manager)
31. Present for **DISCUSSION**, additional funding for vaccines. (Kim Maturi, Public Health Nurse Manager)
32. **SET** a work session for October 17, 2023 at 5:00 p.m. (Commissioners)
33. **APPROVE** Vouchers for September 2023. (Commissioners)
34. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
35. **GO INTO** Executive Session. (Commissioners)
36. **RETURN** to Regular Session. (Commissioners)
37. **ADJOURN**.