

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
The July 18, 2023 Regular Meeting was called to order at 6:00 p.m. by Chairperson Gosar. Commissioner Ibarra and Jones present.
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Laramie Area Growth Plan
Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 6:01 p.m.
Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.
4. **Comments from the public.**
Luke Hawkins, ACFD #1 Director thanked the Board for the ARPA Funding that was allocated to the district for the employee assistance program. He indicated that these funds are making a big difference and they are very optimistic about the outcome of this program. MOTION by Ibarra to CLOSE the public comment at 6:06 p.m.
Roll call showed Ibarra, Jones and Gosar. MOTION CARRIED.
5. **Disclosures. None.**
6. **Consideration of changes on the agenda. None.**
7. **Approval of Consent Agenda.**
MOTION by Jones to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the July 5, 2023 MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 14, 2023 MINUTES and July 12, 2023 AGENDA of the Albany County Planning and Zoning Commission.
- 7c. Minutes, Agenda and Treasurer's Report of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 12, 2023 MINUTES; July 10, 2023 AGENDA and the TREASURER'S REPORT from June 10 through July 7, 2023 of the Albany County Fair Board.
- 7d. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2023 MONTHLY STATEMENT from Kayla White, County Clerk.
- 7e. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2023 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 7f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2023 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7g. Albany County Sheriff's Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2023 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7h. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2023 MONTHLY STATEMENT from Kim Maturi, Public Health Nurse Manager.
- 7i. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2023 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7j. Thomas A. & Karen R. Bienz et al., Petitioners, v. Board of County Commissioners County of Albany, Wyoming Respondent, Civil Action No. 35958, and Warren Livestock LLC, a Wyoming limited liability company, ET AL., Petitioners, v. The Board of County Commissioners of Albany County, Wyoming Respondent, Civil Action No. 35959, Brief of Petitioners in the District Court for the Second Judicial District Albany County, Wyoming.
Action: that the Board ACKNOWLEDGES RECEIPT of the Thomas A. & Karen R. Bienz et al., Petitioners, v. Board of County Commissioners County of Albany, Wyoming Respondent, Civil Action No. 35958, and Warren Livestock LLC, a Wyoming limited liability company, ET AL., Petitioners, v. The Board of County Commissioners of Albany County, Wyoming Respondent, Civil Action No. 35959, Brief of Petitioners in the District Court for the Second Judicial District Albany County, Wyoming.

- 7k. Centennial Water and Sewer District Proposed Budget for Fiscal Year 2023-2024.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2023-2024 for the Centennial Water and Sewer District.
- 7l. Albany County Fire District #1 Final Budget for Fiscal Year 2023-2024 and request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET FOR FISCAL YEAR 2023-2024 and MILL LEVY REQUEST of 3 mills for the Albany County Fire District #1.
- 7m. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7n. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1673-16-3-00-026.00	Domino Construction, Inc.	c/o Mr. Zachery DeBerard	ZC-041-23	4378	N 3 rd Street	Accessory Building	COM
05-1673-16-3-00-023.00	Domino Construction	c/o Mr. Zachery DeBerard	ZC-042-23	4372	N 3 rd Street	Addition to Accessory Building	COM
05-2476-09-3-01-018.00	McDowell	Christopher and Rebecca	ZC-055-23	251	Sir Barton Lane	Accessory Building – 1 st Structure	AG
05-1678-35-3-03-012.00	Steel Structures of America, Inc.	c/o Ms. Jessica Persick	ZC-056-23	93	North Ford Road	Accessory Building	RR
05-1674-26-1-00-008.00	Sanders	Shawn	ZC-057-23	4650	W Curtis Street	Accessory Building	AG
05-1573-21-2-06-003.00	Hill	Nate	ZC-058-23	721	Rampart Road	Accessory Building	RR
05-1874-03-2-00-038.00	Stevenson	Lane & Karmen	ZC-059-23	1547	Two Rivers Road	Principal Structure	AG
05-1477-19-4-00-023.00	Lankford	Joan	ZC-060-23	77	Red Bear Road	Accessory Building	AG
05-1573-23-2-01.009.00	Johnson	Justin & Roberta	ZC-061-23	3713	Satanka Road	Principal Structure	RR
05-1576-23-1-99-182.00	Steele	Jim	ZC-062-23	4	Chaps Street	Addition to Principal Structure	AG
05-1373-02-1-01-001.00	Peterson	Matt	ZC-064-23	46	Stevenson Road	Principal Structure	RR
05-1577-01-4-00-026.00	Mandzik	Matthew	ZC-065-23	1934	WY HWY 130	Accessory Building	AG
05-1573-21-1-08-017.00	Simonton	Kelly & Angela	ZC-066-23	1413	Cavalry Row	Principal Structure	RR

7o. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Stormwater (2); David Gertsch (2); Albany County Clean Water Advocates; Aneesa McDonald; Ann Jacobs; County News (2); Medicine Bow Rott National Forests and Thunder Basin National Grasslands (3); Pete Gosar (20); Sue Ibarra (5); Sylvia Bagdonas; Wyoming County Commissioners Association (6); Wyoming Department of Transportation (4); Bailey Quick (2); Cybersecurity Risk and Resilience; Wyoming Technology Transfer Center; Laramie Chamber Business Alliance (2); Footnotes; Wyoming Community Foundation; Wyoming Roadwork Guide; Dan Elliott; Suraj Singareddy (2); Utah Doodles; Mike Lockhart; FCW; Sarah Brown Mathews and Laramie Soup Kitchen

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

REGULAR AGENDA

8. Introduction of Amanda Dougherty as the new 4-H Educator and update on the Extension Office.

Brian Sebade, University of Wyoming Extension Educator introduced Amanda Dougherty as the new 4-H Educator for Albany County. He also informed the Board that he will be taking a new position at the university and will stepping out of his role as the UW Extension Educator and wanted to thank them all for their support throughout the years.

9. Renewal of Health Insurance with CIGNA.

MOTION by Ibarra to APPROVE the Renewal of Health Insurance with CIGNA. The Renewal will reflect a \$200.00 increase in the deductible to the high deductible plan due to an IRS mandate.

Roll call showed Ibarra, Jones and Gosar. MOTION CARRIED.

10. Acknowledge Receipt of the request for Title III Funds and Direct the Clerk to Advertise.

MOTION by Jones to ACKNOWLEDGE RECEIPT of the request for Title III Funds and DIRECT the Clerk to Advertise.

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

11. The Laramie Area Growth Plan.

MOTION by Ibarra to ADOPT the Laramie Area Growth Plan.

Roll call showed Ibarra and Gosar. MOTION CARRIED. Jones nay.

12. Contract between the Board of County Commissioners of Albany County, Wyoming by and through Albany County Human Resources and Grand Avenue Urgent Care for drug testing services.

MOTION by Jones to APPROVE Contract between the Board of County Commissioners of Albany County, Wyoming by and through Albany County Human Resources and Grand Avenue Urgent Care for drug testing services.

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

13. Invitation to Bid for Purchase and Delivery of two (2) midsized, four door, All Wheel Drive Sport Utility Vehicle with trade in and Direct the Clerk to advertise.

MOTION by Ibarra to APPROVE Invitation to Bid for Purchase and Delivery of two (2) midsized, four door, All Wheel Drive Sport Utility Vehicle with trade in and DIRECT the Clerk to advertise.

Roll call showed Ibarra, Jones and Gosar. MOTION CARRIED.

14. Application for Catering permit for Ya Sou Inc. dba 3rd Street Bar for Tom Horn Days to be held at 1515 Two Rivers Road, Bosler Wyoming on August 11, 2023, from 5:00 p.m. to 12:00 a.m., August 12, 2023 from 12:00 p.m. to 12:00 a.m. and August 13, 2023 from 10:00 a.m. to 5:00 p.m.

MOTION by Jones to APPROVE Application for Catering permit for Ya Sou Inc. dba 3rd Street Bar for Tom Horn Days to be held at 1515 Two Rivers Road, Bosler Wyoming on August 11, 2023, from 5:00 p.m. to 12:00 a.m., August 12, 2023 from 12:00 p.m. to 12:00 a.m. and August 13, 2023 from 10:00 a.m. to 5:00 p.m.

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

15. Application for Catering permit for WyColo Lodge, LLC dba WyColo Lodge for the WYCO Volunteer Fire Department Fundraiser held at 3987 State HWY 230, Laramie, Wyoming on August 12, 2023 from 11:30 a.m. to 3:00 p.m.

MOTION by Ibarra to APPROVE Application for Catering permit for WyColo Lodge, LLC dba WyColo Lodge for the WYCO Volunteer Fire Department Fundraiser held at 3987 State HWY 230, Laramie, Wyoming on August 12, 2023 from 11:30 a.m. to 3:00 p.m.

Roll call showed Ibarra, Jones and Gosar. MOTION CARRIED.

16. Reappoint Erin O'Doherty, Tracy Fletcher, and Tim Sullivan to the Community Services Block Grant Tripartite Board of the Elected Officials sector for a three (3) year term.

MOTION by Jones to REAPPOINT Erin O'Doherty, Tracy Fletcher, and Tim Sullivan to the Community Services Block Grant Tripartite Board of the Elected Officials sector for a three (3) year term.

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

17. First Amendment to Agreement between the Board of Commissioners of the County of Albany, Wyoming and Long Building Technologies, Inc. for HVAC Services and Maintenance for the Albany County.

MOTION by Jones to APPROVE First Amendment to Agreement between the Board of Commissioners of the County of Albany, Wyoming and Long Building Technologies, Inc. for HVAC Services and Maintenance for the Albany County.

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

18. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Fire Warden and Flaming Tree Solutions, LLC for update of the Community Wildfire Protection Plan.

MOTION by Jones to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Fire Warden and Flaming Tree Solutions, LLC for update of the Community Wildfire Protection Plan.

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

19. Quote from Advanced Network Solutions (ANM) for the purchase of Rubrik backup appliance and software in the amount to not exceed \$159,975.09.

MOTION by Ibarra to APPROVE Quote from Advanced Network Solutions (ANM) for the purchase of Rubrik backup appliance and software in the amount to not exceed \$159,975.09.

Roll call showed Ibarra, Jones and Gosar. MOTION CARRIED.

20. Payroll and Vouchers for July 2023.

MOTION by Jones to APPROVE Payroll and Vouchers for July 2023 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** Ace Hardware, \$145.92, supplies; Aflac, \$431.21, payroll withholding; Albany County Sheriff's Search & Rescue, \$6,300.00, training reimbursement; Albany County Employee, \$190,705.17, payroll withholding; Albany County Sheriff's Office, \$195.00, drug court; Albany County Treasurer, \$647.36, administrative fee; Kate Allred, \$53.51, mileage reimbursement; Alpine Animal Hospital, \$672.72, vet services & boarding; American Jail Association, \$60.00, dues; AMS, \$517.16, monthly monitoring; Angel Armor, \$1,340.36, equipment; Taylor Ballard, \$46.80, travel & training; Barcodes Inc., \$179.15, supplies; Ronnie Blanton, \$285.87, mileage reimbursement; Bloedorn Lumber, \$94.61, supplies; Brown & Hiser LLC, \$616.74, attorney services; Carbon Power & Light, \$216.53, utilities; CDW Government Inc., \$15,494.37, equipment; CenturyLink, \$2,265.05, utilities; Charter Communications, \$185.41, utilities; City of Laramie- LARC, \$225,000.00, county EMS agreement; Climb Wyoming, \$9,036.26, TANF/CPI, Colonial Life & Accident Insurance, \$82.91, payroll withholding; Control Solutions Inc., \$202.00, vaccines; Corrhealth LLC, \$52,876.48, nursing services; Corthell and King PC, \$5,047.00, attorney services; CSBG Board of Directors, \$414.55, CSBG; Jennifer Curran, \$74.18, mileage reimbursement; Delta

Dental of Wyoming, \$6,395.25, payroll withholding; Downtown Clinic, \$17,928.56, CSBG; Eagle Plumbing & Heating Inc., \$118.14, building maintenance; Election Systems & Software Inc., \$29,150.00, equipment/software maintenance; Family Promise, \$5,884.03, CSBG; Fastenal, \$406.02, parts; Claire Flaherty, \$99.77, mileage reimbursement; Frontier Cycles, \$11,785.03, repairs & new ATV; Olivia Gallegos, \$600.00, testing; Grand Avenue Urgent Care, \$700.00, contract services; Grease Monkey, \$107.10, vehicle maintenance; Jeremy Huston, \$325.04, mileage reimbursement; Indelible Impressions Wyo Inc., \$2,314.00, transcripts; Ivinson Memorial Hospital, \$9,485.00, Title 25; Taylor Jarnagin, \$196.50, mileage reimbursement; Johnny Johnston, \$306.00, contract services; Kalen Marketing Solutions, \$1,800.00, website hosting; Koa Hills Consulting LLC, \$450.00, consulting services; Laramie Interfaith-Good Samaritan, \$9,001.36, CSBG & TANF/CPI; Laramie Regional Airport, \$200,000.00, funding assistance; Laramie Tire Factory, \$1,838.14, vehicle maintenance; Meadow Gold Dairy, \$563.45, boarding of prisoners; Merseal Law LLC, \$1,335.00, attorney services; Midwest Special Services Inc., \$1,353.46, extradition; Motorola Solutions, \$8,615.00, equipment; Napa Auto Parts, \$82.55, parts; National Test Systems, \$57.24, drug testing; New York Life, \$1,607.22, payroll withholding; NGMA, \$174.00, subscription; Orchard Trust Co., \$9,985.45, payroll withholding; Peak1 Administration, \$1,523.94, payroll withholding; Peterbilt of Wyoming, \$26.34, parts; Plainsman Printing Inc., \$4,471.92, printing services; Redwood Toxicology Laboratory, \$1,221.44, drug testing; Republic Services, \$205.00, utilities; Rocky Mountain Information Network, \$100.00, dues; Rocky Mountain Power, \$11,163.48, utilities; Rocky Mountain Shirtworks LLC, \$199.60, uniforms; SAFE Project, \$2,918.30, CSBG; SHI International Corp, \$4,269.47, IT software; Stantec Consulting Services Inc., \$2,255.50, CAPP update; Stericycle/Shred-It USA, \$619.42, document destruction; Strode Forensics, \$2,220.00, autopsies; Joe Teeter, \$630.00, training; The Home Depot, \$369.96, supplies; The Master's Touch LLC, \$10,140.00, postage; TK Elevator Corporation, \$963.99, building maintenance; Tough Guys Lawn Care, \$945.00, utilities; Transunion Risk & Alternative, \$75.00, contract services; United Way, \$80.00, payroll withholding; Desharia Rae Uribe, \$100.00, testing; US Bank Equipment Finance, \$600.43, copier lease; US Food Service, \$3,530.43, boarding of prisoners; UW Albany County Community Health Clinic, \$2,300.00, nursing services; Linda Valenti, \$34.71, mileage reimbursement; VALIC, \$690.00, payroll withholding; Volunteer Firemans Retirement, \$993.75, pension contributions; Volunteers of America Northern Rockies, \$2,000.00, gatekeeping services; Wilken Enterprises LLC, \$5,300.00, contract services; WWC Engineering, \$4,007.50, contract services; WY Tribune Eagle/Laramie Boomerang, \$4,236.76, publishing & advertising; Wyoming Behavioral Institute, \$1,200.00, Title 25; Wyoming Machinery, \$44.38, parts; Wyoming NCPERS Life Insurance, \$992.00, payroll withholding; Wyoming Public Health Laboratory, \$274.00, testing; Wyoming Retirement System, \$119,872.47, payroll withholding; Wyoming Workers Compensation, \$11,707.43, payroll withholding; **First Interstate Bank:** \$60.21, mid-statement payoff; \$15.69, mid-statement payoff; **Ratified & Special Fund Expenditures:** The Home Depot, \$1,067.40, inmate food/hygiene; First Interstate, \$461.83, inmate food/hygiene; Motorola Solutions, \$4,000.00, antennas for watchguard; Keefe Supply Company, \$1,353.76, inmate food/hygiene; Keefe Supply Company, \$1,076.70, inmate food/hygiene; Inmate Account, \$9,202.84, release of funds; Post and Associates, \$450.00, EAP program; Department of the Treasury, \$650.07, PCORI fees; Dustbusters Enterprises, \$22,374.97, road dustguard; CDW Government, \$5,409.84, SO vehicle equipment; Albany County Treasurer, \$55,500.00, flood damage payment; IRS, \$164,597.02, taxes; CIGNA, \$148,140.39, claims & administration; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$1,045,572.31 TOTAL RATIFIED & SPECIAL FUND EXPENDITURES: \$414,284.82 TOTAL PAYROLL: \$558,563.77 TOTAL EXPENDITURES: \$2,018,420.90.**

Roll call showed Jones, Ibarra and Gosar. MOTION CARRIED.

21. Adjourn.

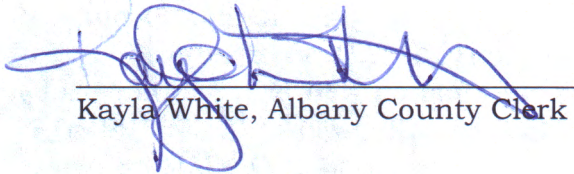
The July 18, 2023, Regular Meeting was ADJOURNED at 6:49 p.m. by Chairperson Gosar.

A regular meeting of this Board will be held Tuesday, August 15, 2023, at 6:00 p.m. in the Albany County Courthouse, Commissioners Room located at 525 Grand Ave., Laramie, WY. The public is invited to attend, or you can listen online at the website listed below. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at <https://www.co.albany.wy.us/> or by calling the Clerk's Office at (307) 721-2541.

BOARD OF COUNTY COMMISSIONERS

/s/Pete Gosar, Chairperson

ATTEST:



Kayla White, Albany County Clerk