

**COUNTY COMMISSIONERS' SPECIAL MEETING MINUTES**

JUNE 28, 2023

LARAMIE, WYOMING

**SPECIAL MEETING: 9:30 a.m.**

1. **Call to order and roll call.**

The June 28, 2023 Special Meeting was called to order at 9:30 a.m. by Chairperson Gosar. Commissioner Ibarra and Jones present.

2. **Pledge of Allegiance.**

3. **Public Hearing.**

Fiscal Year 2023-2024 Albany County Proposed Budget  
The Proposed Budget that was advertised on June 28, 2023 is as follows:

**PROPOSED FY 2023-2024 BUDGET**

**DETAIL OF GENERAL FUND REQUIREMENTS**

**ESTIMATED GENERAL FUND EXPENDITURES**

County Commissioners	331,716.00
General Accounts	3,383,002.00
Building & Grounds	217,059.00
Clerk	1,101,250.00
Grants Management	192,626.00
Elections	40,775.00
Information Technology	342,443.00
Human Resources	220,476.00
Treasurer	727,974.00
Assessor	594,848.00
Sheriff/Detention	4,153,320.00
Attorney	1,113,132.00
Intergovernmental	771,500.00
Planning	408,977.00
Engineering	75,000.00
Coroner	195,272.00
Extension	80,940.00
Clerk of District Court	538,600.00
District Court	140,108.00
Circuit Court	1,000.00
Road & Bridge	862,822.00
Fire Warden	120,482.00
Public Health	430,776.00
Detention Center Medical	706,344.00
<b>TOTAL GENERAL FUND</b>	<b>16,750,442.00</b>

**ESTIMATED GRANT & OTHER SPECIAL EXPENDITURES**

Grants & Other	14,000,000.00
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**ESTIMATED SPECIAL FUND REVENUE EXPENDITURES**

Employee Health Benefit	2,355,934.00
County Road Fund	300,000.00
Abandoned Vehicles	24,621.00
Commissary Account	50,000.00
Jail Endowment/Overage	2,004,000.00
Debit Card Transaction Fees	2,706.61
Vehicle Replacement	183,182.00
Grant Match	784,386.00
IT/Technology	405,195.00
Drug Asset Forfeiture	22,603.00
Economic Development	368,477.00
2001 Specific Purpose Tax	130,571.00
2010 Specific Purpose Tax	1,384,306.00
2018 Specific Purpose Tax	4,244,823.00

Impact Assistance	1,042,397.00
Fire Reimbursement	3,000,000.00
TOTAL SPECIAL FUND	16,303,201.61
Direct Aid Appropriations	1,506,632.00
1% Optional Sales Tax Appropriations	992,515.00
American Rescue Plan Act	2,882,658.00
LATCF	2,172,176.00
Emergency Reserve	1,779,240.00
Contingency Reserve	4,351,776.00
General Cash Reserve	2,928,478.00
County Compensation Plan Reserve	2,003,039.00
County Buildings Reserve	1,123,849.00
Beech St Improvement Fund	2,615,553.00
Fair Board Appropriation	331,521.42
Library Board Appropriation	1,175,504.39
<b>TOTAL APPROPRIATION REQUIREMENTS</b>	<b>70,916,585.42</b>
Total Estimated General Fund Revenue	15,565,066.00
Total Estimated Grant & Other Special Revenue	14,000,000.00
Total Estimated Special Fund Revenues	16,303,201.61
Total Cash Available for Budget (including all Cash & Reserves)	15,303,758.00
Total Estimated Direct Aid Revenue	3,529,826.00
Total Estimated 1% Optional Sales Tax Revenue	1,825,050.00
American Rescue Plan Act	2,882,658.00
Total Estimated Fair Board Revenue	331,521.42
Total Estimated Library Revenue	1,175,504.39
<b>ESTIMATED TOTAL REVENUES</b>	<b>70,916,585.42</b>

Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:31 a.m.  
Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

4. **Comments from the public.**

Hearing no comments, MOTION by Ibarra to CLOSE the Public Comment at 9:31 a.m.  
Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

5. **Disclosures. None.**

6. **Consideration of changes on the agenda. None.**

7. Amendment One to Contract between the Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as governing body for the Albany County Court Supervised Treatment Program for State Opioid Response Funding in an amount not to exceed \$200,100.00 through October 15, 2024.

MOTION by Jones to APPROVE Amendment One to Contract between the Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as governing body for the Albany County Court Supervised Treatment Program for State Opioid Response Funding in an amount not to exceed \$200,100.00 through October 15, 2024.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

8. Amendment One to Contract between Wyoming Department of Family Services and Albany County Board of Commissioners to amend the responsibilities of the Community Juvenile Service Board from July 1, 2023 thru June 30, 2024.

MOTION by Ibarra to APPROVE Amendment One to Contract between Wyoming Department of Family Services and Albany County Board of Commissioners to amend the responsibilities of the Community Juvenile Service Board from July 1, 2023 thru June 30, 2024.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

9. Fiscal Year 2023-2024 Albany County Budget.

MOTION by Jones to APPROVE Fiscal Year 2023-2024 Albany County Budget.

**A RESOLUTION MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURE OF FUNDS TO COVER ALBANY COUNTY FOR THE FISCAL YEAR OF JULY 1, 2023, TO JUNE 30, 2024**

**WHEREAS**, on the 28<sup>th</sup> day of June 2023, Kayla White, Budget Officer for Albany County, and Tracy Fletcher, Albany County Treasurer prepared and submitted to the Board the County Budget for Fiscal Year 2023-2024; and

**WHEREAS**, such budget will be entered in the records of the Board of Albany County Commissioners and was made available to the public; and

**WHEREAS**, notice of a Public Hearing on such budget, together with the summary of said budget was published on June 21, 2023, in the Laramie Daily Boomerang, the legal newspaper of general circulation in Albany County; and

**WHEREAS**, a Public Hearing was held on June 28, 2023, at 9:30 a.m. in the County Commissioners' Chambers, at which time all interested parties were given an opportunity to be heard; and

**WHEREAS**, following such Public Hearing there were alterations and revisions made in such proposed budget, all of which appear in the final levy.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioner of Albany County, Wyoming, that the County budget, as submitted, with alterations and revisions as attached, be adopted as the Official County Budget for Fiscal Year 2023-2024; and

**BE IT FURTHER RESOLVED** that the following appropriations be made beginning July 1, 2023, and ending June 30, 2024, and that the expenditures of each officer, department or spending agency be limited to the amount therein appropriated.

**ESTIMATED GENERAL FUND EXPENDITURES**

County Commissioners	331,716.00
General Accounts	3,383,002.00
Building & Grounds	217,059.00
Clerk	581,250.00
Grants Management	192,626.00
Elections	40,775.00
Information Technology	342,443.00
Human Resources	220,476.00
Treasurer	502,974.00
Assessor	269,848.00
Sheriff/Detention	4,153,320.00
Attorney	1,113,132.00
Intergovernmental	771,500.00
Planning	408,977.00
Engineering	75,000.00

Coroner	195,272.00
Extension	80,940.00
Clerk of District Court	308,600.00
District Court	140,108.00
Circuit Court	1,000.00
Road & Bridge	862,822.00
Fire Warden	120,482.00
Public Health	430,776.00
Detention Center Medical	706,344.00
<b>TOTAL GENERAL FUND</b>	<b>15,450,442.00</b>

**ESTIMATED GRANT & OTHER SPECIAL EXPENDITURES**

Grants & Other	14,000,000.00
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**ESTIMATED SPECIAL FUND REVENUE EXPENDITURES**

Employee Health Benefit	2,625,122.00
County Road Fund	300,000.00
Abandoned Vehicles	15,634.00
Commissary Account	50,000.00
Jail Endowment Overage	830,000.00
Debit Card Transaction Fees	2,706.61
Vehicle Replacement	183,182.00
Grant Match	786,886.00
IT/Technology	403,939.00
Drug Asset Forfeiture	22,603.00
Economic Development	390,530.00
Impact Assistance	1,039,388.07
2001 Specific Purpose Tax	129,716.00
2010 Specific Purpose Tax	1,380,829.27
2018 Specific Purpose Tax	4,459,691.00
Fire Reimbursement	3,000,000.00

<b>TOTAL SPECIAL FUND</b>	<b>15,750,797.95</b>
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Direct Aid Appropriations	1,500,008.00
1% Optional Sales Tax Appropriations	1,099,446.00
American Rescue Plan Act	2,758,158.00
LATCF	2,172,176.00
Emergency Reserve	1,779,240.00
Contingency Reserve	4,351,776.00
General Cash Reserve	2,928,478.00
County Compensation Plan Reserve	1,883,039.00
County Buildings Reserve	1,123,849.00
Beech St Improvement Fund	4,169,014.00
Fair Board Appropriation	331,521.42
Library Board Appropriation	1,175,504.39

<b>TOTAL APPROPRIATION REQUIREMENTS</b>	<b>70,473,449.76</b>
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Total Estimated General Fund Revenue	15,552,279.00
Total Estimated Grant & Other Special Revenue	14,000,000.00

Total Estimated Special Fund Revenues	15,750,797.95
Total Cash Available for Budget (including all Cash & Reserves)	15,157,264.00
Total Estimated Direct Aid Revenue	3,527,936.00
Total Estimated 1% Optional Sales Tax Revenue	2,219,989.00
American Rescue Plan Act	2,758,158.00
Total Estimated Fair Board Revenue	331,521.42
Total Estimated Library Revenue	1,175,504.39

**ESTIMATED TOTAL REVENUES** **70,473,449.76**

**PASSED, APPROVED, AND ADOPTED THIS** 28<sup>th</sup> day of June 2023.

The Board of County Commissioners  
of Albany County, Wyoming

/s/Pete Gosar, Chairperson

ATTEST:

/s/Kayla White, Albany County Clerk

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

10. Executive Session pursuant to W.S. §16-4-405(a)(iii).

11. Go Into Executive Session.

MOTION by Ibarra to GO INTO Executive Session pursuant to W.S. §16-4-405(a)(iii) at 9:51 a.m.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

12. Return to Regular Session.

MOTION by Ibarra to RETURN to Regular Session at 10:21 a.m.

Roll call showed Ibarra, Jones, and Gosar. Aye. MOTION CARRIED.

13. Action, if needed, regarding Executive Session. None.

14. Adjourn.

The June 28, 2023, Special Meeting was ADJOURNED at 10:22 a.m. by Chairperson Gosar.

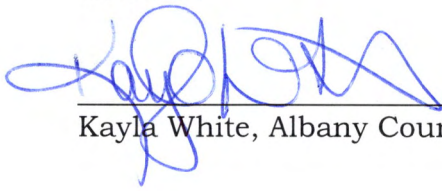
A regular meeting of this Board will be held Tuesday, July 18, 2023, at 6:00 p.m. in the Albany County Courthouse, Commissioners Room located at 525 Grand Ave., Laramie, WY. The public is invited to attend, or you can listen online at the website listed below. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at

<https://www.co.albany.wy.us/> or by calling the Clerk's Office at (307) 721-2541.

BOARD OF COUNTY COMMISSIONERS

/s/Pete Gosar, Chairperson

ATTEST:



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Kayla White, Albany County Clerk